

Members are requested to:

- NOTE this report
- CONSIDER the recommendations

Background

Councillors Allsop, Curtis and Westwood, would like to undertake website training to understand and gain the abilities effectively be able to maintain the website to include the naming of documents, creating pages and articles

Training Session

The Parish Council current provider will provide 2 hours training for 3 Councillors which will cover the basic use of the control panel including creating and editing pages, articles, latest news, and menu items as well as uploading images and documents.

Recommendation

Members APPROVE website training of 3 Councillors at a cost of £100 (one hundred pounds) met from the Training Budget